

HEAD OFFICE

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 MOGWADI 0715
 Telephone: (015) 501 0243/4
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**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Ralephenya T.D

Reference: FIN: 8/1/1/17

02 June 2022

REQUEST FOR QUOTATION

REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) TO PROVIDE TRAINING FOR MSCOA CASHFLOW AND BALANCE SHEET BUDGETING FOR MUNICIPAL OFFICIALS FOR TWO DAYS:

1. Specification

| Description | QTY | Amount |
|--|-----|--------|
| TRAINING FOR MSCOA CASHFLOW AND BALANCE SHEET BUDGETING FOR MUNICIPAL OFFICIALS FOR TWO DAYS | 20 | |
| Subtotal | | |
| V.A.T @ 15 % | | |
| Total cost (Including V.A.T) | | |

The following documentation should be attached to the quotations:

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- Tax compliance status pin
- Certified **COPY** BBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE).

| Criteria | Weights | Applicable values |
|--|----------------|---|
| Proof of RELEVANT experience by the bidding company in assisting with mSCOA balance sheet and cash flow budgeting on Solar financial system. Attach 3 appointment letters / Orders with contactable references on Client's company letterhead Attach a maximum of 03 projects only | 60 | Average = 2 Good = 3 Very good = 4 Excellent = 5 |
| Attach the Certificate of preferred mSCOA trainer by National Treasury | 40 | |
| Total | 100 | |

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBEEA of 2003 and Preferential Procurement Regulation of 2017.
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Ms. Wiso P M at 015 501 2303** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **10 June 2022 at 11h00**, clearly marked "**MSCOA BALANCE SHEET AND CASHFLOW BUDGETING**" No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



Mr. K.E MAKGATHO

ACTING MUNICIPAL MANAGER

Ref-FIN: 8/1/17

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